



NOTICE OF MEETING

CABINET MEMBER FOR RESOURCES

THURSDAY, 12 OCTOBER 2017 AT 10.00 AM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Vicki Plytas 023 9283 4058

Email: Vicki.plytas@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

CABINET MEMBER FOR RESOURCES

Councillor Frank Jonas BEM (Conservative)

Group Spokespersons

Councillor Colin Galloway, UK Independence Party

Councillor Hugh Mason, Liberal Democrat

Councillor Yahiya Chowdhury, Labour

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

- 1 **Apologies for Absence**
- 2 **Declaration of Members' Interests**
- 3 **Report on Broadcasting Council Meetings (Pages 3 - 8)**

The purpose of the report is to comply with the resolution passed at the Council Meeting held on 21 March 2017 when Notice of Motion b) - Transparency in Council Meetings - was referred to the Cabinet Member for Resources to consider a report on the broadcasting of cabinet and committee meetings with a request to report back to Council.

RECOMMENDED that the Cabinet Member for Resources

Recommends to Full Council

- (1) That the broadcasting of Cabinet/Portfolio and Full committee decision meetings, together with the Scrutiny Management Panel, be web streamed with effect from 1st November 2017, thus allowing the necessary notices and meeting room changes to be made after the Full Council decision**
- (2) That the web-streaming of themed scrutiny panel meetings be referred to Scrutiny Management Panel to assess and determine for the reasons given in paragraph 3.6**
- (3) That it notes the Cabinet Member for Resources will keep the arrangements under review, including whether any refinements are needed in due course.**

4 Portsmouth and South East Hampshire Coroners Update (Pages 9 - 14)
(FOR INFORMATION ONLY)

The purpose of this report is to update the Cabinet Member for Resources:

- on the service improvements undertaken to address the recommendations agreed in the Cabinet report of 21st January 2016.
- on further developments planned for the coroners service enabled by the relocation to the civic offices

5 Monitoring of the First Quarter 2017/18 Revenue Cash Limits and Capital Programme (Pages 15 - 22)

The purpose of the report is to inform the Cabinet Member and Opposition Spokespersons of:

- The forecast revenue expenditure for the year compared with the cash limited budget.
- The forecast capital expenditure against the revised capital programme for the Resources portfolio.

RECOMMENDED that the report is noted.

Members of the public are now permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting or records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Agenda Item 3



Portsmouth
CITY COUNCIL

Title of meeting:	Resources Portfolio Decision Meeting
Date of meeting:	12 October 2017
Subject:	Report on Broadcasting Council Meetings
Report by:	Director of Customer and Communication
Wards affected:	N/A
Key decision:	No
Full Council decision:	Yes

1. Purpose of report

- 1.1 This report is to comply with the resolution passed at the Council Meeting held on 21 March 2017 when Notice of Motion b) - Transparency in Council Meetings - was referred to the Cabinet Member for Resources to consider a report on the broadcasting of cabinet and committee meetings with a request to report back to Council.

2. RECOMMENDED that the Cabinet Member for Resources

Recommends to Full Council

- (1) That the broadcasting of Cabinet/Portfolio and Full committee decision meetings, together with the Scrutiny Management Panel, be web streamed with effect from 1st November 2017, thus allowing the necessary notices and meeting room changes to be made after the Full Council decision
- (2) That the web-streaming of themed scrutiny panel meetings be referred to Scrutiny Management Panel to assess and determine for the reasons given in paragraph 3.6
- (3) That it notes the Cabinet Member for Resources will keep the arrangements under review, including whether any refinements are needed in due course.

3. Background

- 3.1 At a meeting of full Council on 21 March 2017, the Council supported extending the broadcasting of meetings from Full Council meetings only to cabinet and committee meetings (including all decision making and scrutiny meetings). The resolution is set out below:-

Notice of Motion (b) - Transparency in Council Meetings

RESOLVED that

"The broadcasting of Full Council meetings has been a success. Since July 2015, when live and on-demand streaming began, each meeting has been watched (at least in part) between 400 and 2500 times. This is far more than can physically fit in the council chamber and is far in excess of expectations. Council notes that the cost of recording equipment continues to fall. It also notes that members of the public now sometimes record cabinet and committee meetings and it welcomes this development: it sees it as a sign that there is unmet demand to access video of these meetings from the wider community. Council therefore resolves to ask the Cabinet Member for Resources to bring forward a report on the broadcasting of cabinet and committee meetings (including all decision making and scrutiny meetings) and in the event that a change to standing orders is required the matter is referred to Governance & Audit & Standards Committee before reporting back to Council."

- 3.2 The Council Chamber has since been upgraded to enhance its capability as a fully functional Council meeting facility with wider usage capabilities and to address the previous system's increasing microphone system unreliability.

The upgrade includes:-

- A fixed wired microphone system, for members and officers, integrated with a public streaming service, with three wide angle video cameras, to allow automatic tracking to the active speaker
- A fixed wall mounted projector with hanging screen above the Lord Mayor's seat
- Integrated power distribution throughout the Chamber to allow members to use/charge mobile devices whilst in their allocated seats.
- More energy efficient LEDs and associated works - resulting in much brighter and cleaner lighting.

- 3.3 During this upgrade and in order to meet the Council's transparency agenda, the opportunity has been taken to review the facilities in the Executive Meeting Room in the Guildhall (it already has some equipment to aid those who are hearing impaired and also sound amplification). Consequently, It is intended to provide basic web streaming and audio recording facilities through the installation of a single fixed camera (which would be permanently set-up) and additional wired microphones. The latter have been acquired from another local authority, as the wireless microphones previously used in the Council Chamber were nearing the end of their serviceable life.

- 3.4 It is envisaged that all decision meetings will be web streamed from either the Executive Meeting Room or the Council Chamber in the Guildhall with effect from 1st November. In respect of the Executive Meeting Room, it will involve utilising the existing equipment previously used in the Council Chamber, until the above mentioned more permanent web streaming equipment has been installed.

- 3.5 In connection with the extension to the web streaming aspirations of the Council the cameras will be positioned so as to avoid filming members of the public.
- 3.6 In respect of scrutiny panels, which are not decision making bodies, it is proposed that the possible web-streaming of these meetings be firstly assessed by the Scrutiny Management Panel, with a view to phasing these in if the Panel determines that necessary measures are in place to ensure the themed panels are able to perform their roles without affecting the way they undertake their work. The Panels operate very differently and less formally than the Council's decision meetings. For example they regularly interview external witnesses about sensitive matters and such witnesses may not all be comfortable with the formal public transmission of their interviews, with the risk of compromising the effectiveness of a scrutiny review through being unable to elicit the requisite information. It is worth noting that the final reports from the scrutiny reviews are submitted to the Cabinet to determine which recommendations are taken forward and that these Cabinet meetings are web streamed.
- 3.7 At present, there are no facilities in the Civic Offices for live streaming or recording meetings as no room has the necessary equipment. Should a further back up meeting room be required in the Civic Offices at any time (bearing in mind there is currently no room allocated exclusively for public Council Committee meetings), a temporary tripod and camera would need to be set up and wired microphones arranged and connected up to a microphone control system which would have to be acquired. Whilst this would obviously be labour intensive and time consuming it is anticipated that such usage would be infrequent.
- 3.8 Should usage be more frequent than currently envisaged, the Resources Portfolio Holder /Council may wish to give consideration to setting up a meeting room in the Civic Offices on the same basis as the Executive Meeting Room in the Guildhall, which would overcome the inherent setting up issues mentioned and ensure that an additional reliable and quality recording/web streaming service is available.
- 4. Reasons for recommendations**
- 4.1 To address the proposals set out in the original Notice of Motion and highlight the inherent issues in respect of the scrutiny process.
- 5. Equality impact assessment**
- 5.1 An equality impact assessment is not required as the recommendations do not have a negative impact on any of the protected characteristics as described in the Equality Act 2010.

6. Legal implications

- 6.1 Where a local authority meeting is open to the public, any person attending is already permitted to report on the proceedings. Any communicative method can be used to report on the proceedings, including the internet, to publish, post or share the results.
- 6.2 "Reporting" includes filming, photographing, making an audio recording and providing commentary on proceedings and also allows for the use of social media.
- 6.3 In public meetings where reporting is likely to take place, aspects of the following legislation will need to be taken into account and the officers will provide the necessary guidance on agendas and at meetings. Over time, based on experience, refinements may be needed to procedures, particularly to reflect any future legislative changes. Also, there is likely to be a need to regularise Council rules to reflect the legislation, but as the legislation takes primacy and will be obviously be applied, that will not hinder implementation.
- The Data Protection Act 1998.
 - The Human Rights Act 1998 (HRA 1998).
 - Defamation law.
 - Copyright law.

7. Director of Finance's comments

None in respect of the recommendations in this report.

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Signed by:

Appendices: Nil

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
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The recommendation(s) set out above were approved/ approved as amended/ deferred/
rejected by on

.....
Signed by:

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Agenda Item 4

THIS ITEM IS FOR INFORMATION ONLY



Portsmouth
CITY COUNCIL

Title of meeting:	Resources Portfolio Decision meeting
Subject:	Portsmouth and South East Hampshire Coroners Update
Date of meeting:	12 th October 2017
Report by:	Superintendent Registrar
Wards affected:	N/A

1. Requested by:

1.1 Cabinet Member for Resources: Councillor Frank Jonas

2. Purpose

2.1 The purpose of this report is to update the Cabinet Member for Resources:

- on the service improvements undertaken to address the recommendations agreed in the Cabinet report of 21st January 2016.
- on further developments planned for the coroners service enabled by the relocation to the civic offices

3. Information Requested

An update on the recommendations listed in the January 2016 cabinet report is as follows:

3.1 Relocation of the Coroners Service

3.1.1 The Coroners Service successfully relocated from the Guildhall to the Mountbatten Suite of the Civic Offices on 1 February 2016. This relocation has provided a number of benefits for the public and improvement to service delivery such as:

- An improved environment for the bereaved attending inquests (as the public had had to wait in the public café area of the Guildhall which was not suitable for this purpose).
- We have been able to provide dedicated toilet facilities for the Coroner's Service which is essential during jury inquests

- The previous location caused concern regarding security of public access and also the storage of confidential material .These security issues have now been addressed due to the transfer of the service to their current location.
- Improved space and amenities for the media whilst reporting on inquests
- As hoped overall the new accommodation has provided a more welcoming and professional impression - a modern environment for a more responsive and user-friendly service to the public, at a deeply traumatic and emotional time in their lives.

3.2 Introduction of New technology

- 3.2.1 An additional benefit of the relocation has been the introduction of new technology installed in the Coroners Court with the joint aim of improving the service and reducing costs.
- 3.2.2 The new technology provides a secure video link which enables professional witnesses to give medical evidence via the link rather than attend the inquest. Witnesses often travel great distances with evidence that may take a matter of minutes to deliver. As a result there has been budgetary savings on transport and related costs of attendance.
- 3.2.3 Secondly, the link has allowed members of the public who may have previously been unable to attend court, for example those who live long distances away, to observe the Inquest procedure via the secure link and be involved in the process. The Coroner has already used this link for relatives and professional witnesses in Australia and India.
- 3.2.4 In addition to the secure video link, new recording equipment has been installed in the Coroners Court. As expected this has reduced the time spent preparing transcripts of Inquest proceedings, providing a more efficient service and reducing the time spent on administration. In addition amplification has been installed and we are anticipating the installation of a hearing loop system by the end of October.

3.3 Benchmarking and standards

- 3.3.1 The Portsmouth and South East Hampshire Coroner's area covers the areas of Portsmouth, Gosport, Fareham, Havant and East Hampshire Councils. The total population served exceeds 650,000.
- 3.3.2 The number of deaths reported to the Coroner is significant with over 3000 annually and despite the smallness of the area, its demographic makeup results in the Coroners workload exceeding many entire counties such as Berkshire or Worcestershire.

3.3.3 Following the transfer of the service from Hampshire County Council (HCC) to PCC management significant improvements in overall timeliness have been achieved.

The turnaround targets for non-Inquest cases are now exceeded virtually 100% of the time. The target for completion of Inquest cases within a year is being met with improvements year on year. This has been achieved against a background of 3412 deaths being reported during 2016 - the highest total ever for the area.

	2014	2015	2016
Deaths reported	2877	3216 (Increase of 11.78%)	3412 (Increase of 6.09%)
PM's performed	1142	1203 (Increase of 5.34%)	1140 (Decrease of 5.23%)
Inquests held	366	390 (Increase of 6.55%)	686 (Increase of 75.89%)
Number of Dols cases	23	158 (Increase of 586.95%)	339 (Increase of 114.55%)
Inquests opened	230	479 (Increase of 108.26%)	598 (Increase of 24.84%)
Inquests not completed in 12 months	7	12 (Decrease of 17.76%)	9 (Decrease of 18.8%)

3.3.4 An important factor in this significant improvement has been the positive impact on the Coroner's staff of support from PCC, a view that the Coroner shares. Everyone is working together to improve the quality of customer service and the target is for Portsmouth and the South East to be in the top quartile of the national statistical league on a consistent basis.

3.3.5 Although this success is notable, there remain challenges for the future. The requirement for the Coroner to hold an Inquest in every case where someone dies whilst subject to a Deprivation of Liberty Safeguarding Order (DOLS) has significantly added to the workload . That requirement has now been removed, however some residual cases may still have an impact on the service. This will reduce over the next few months as these inquests are concluded.

3.3.6 Inevitably certain cases will always take a long time to conclude, delays caused by late submission of evidence by pathologists and others can contribute to this issue. In some cases ongoing police investigations can have a major impact on the timeliness of the inquest. This problem is not unique to Portsmouth, it affects Coroners everywhere. As part of our ongoing efficiency plans, we have ceased to use the services of professionals who have failed to provide their evidence in a timely manner.

3.4 Joint supervision

- 3.4.1 The joint supervision has worked well and improvements have been seen such as electronic transfer of documents between the Coroner's Service and the Registration Service. This has reduced the time between issue and receipt of the necessary documentation between the two services, which benefits the public by allowing them to register the death in a more timely manner.
- 3.4.2 As the Coroner does not line manage staff, the Superintendent Registrar was introduced into the structure to support the service and help them in their operational management. There have been a number of benefits from this additional support ranging from improvements in communication between the services, standardising HR processes, embedding corporate processes. As the Superintendent Registrar cannot be on site on a daily basis we are currently in the process of recruiting a Team Leader at the Coroner's Service. This officer will oversee the day to day supervision of the staff and allocate the caseload. This post has been made feasible due to the loss of a full time administrator at a similar pay band. The Superintendent Registrar will remain responsible for budgetary management and overall strategy.

3.5 Further development and improvement in new technology

- 3.5.1 We have had to look closely at all the contracts transferred to PCC and have now been able to award the toxicology contract to a more efficient and cheaper supplier.
- 3.5.2 We have now successfully transferred all Coroners data from the IRIS system which was hosted by HCC - to the WPC system. The WPC system has provided the following benefits:
- Ability to produce more detailed statistical report (although as the data only starts in February 2017, the benefits for year on year comparative statistical analysis will not be as evident until further time has passed). However, the time it takes to run quarterly figures, figures for destruction of histology and figures for suicide and drugs death audits has been significantly reduced.
 - Complete electronic files for non-inquest cases (which was not possible prior to WPC) this equates 1250 cases since the introduction of WPC, which are solely electronic records and would have previously had paper files. This means a reduction in paper and printing costs, reduced space requirements for archiving and time efficiencies.
 - Auto-fill of forms and documents which are sent to stakeholders, reducing the time it takes to prepare such documents and the decrease in clerical errors.

- Audit abilities to track how many cases each officer has at any one time and at what status they are at (this is particularly helpful to assist if staff are unexpectedly off work).
- Live caseload data, so that officers do not have to rely on their own spreadsheets to track their work.
- Electronic tasks and notifications to alert officers of tasks that must be completed within specified critical time frames.
- The ability to log on remotely, so that the Coroner can still provide authorisation and advice when he is not in the office. This has already proved to be greatly beneficial.
- Reduction in photocopying, and also much easier to provide advanced disclosure to interested parties.

3.5.3 Now that the staff are familiar with the new system we are engaging with Queen Alexandra Hospital (QAH) regarding online reporting of deaths to the Coroner. This will hugely improve the speed and efficiency of the service, which will provide benefits to the public, PCC and the NHS Trust. Once this system is established, and we are confident that it is running efficiently, we will be extending this service to General Practitioners - again improving speed and efficiency.

3.5.4 QAH are now scanning post mortem results directly to the Coroner' Service, which again provides a more speedy and cost efficient service.

3.6 Ongoing challenges

3.6.1 Transfer of Coroners Service to Portsmouth City Council

The Coroner's staff were successfully TUPE'd from their respective organisations to PCC employment on 1st April 2015. Whilst the plan is to harmonise all staff under PCC terms and conditions, under TUPE regulations terms and conditions can only be changed if there is a specific reason (**E**conomical, **T**echnical or **O**rganisational) that would require a contractual amendment. We will be working with HR, the Coroner and the new Team Leader to see what changes are feasible.

3.7 Restructure of the Service

3.7.1 The initial actions outlined in the Cabinet report of the 6th November 2014 have been achieved and the service will continue to review service provision and service structure to better manage costs, improve service delivery and ensure that Portsmouth City Council and the public, are receiving the best value.

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Signed by:

Director of Culture & City Development

Appendices: None

Background list of documents: Section 100D of the Local Government Act 1972

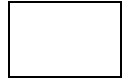
The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Portsmouth and South East Hampshire Coroners Update	PCC website : Cabinet report 21 st January 2016

Agenda Item 5



Portsmouth
CITY COUNCIL



Title of meeting: Resources Portfolio

Subject: Monitoring of the First Quarter 2017/18 Revenue Cash Limits and Capital Programme

Date of meeting: 12th October 2017

Report by: Director of Finance and Information Technology

Wards affected: ALL

1. Requested by

The Cabinet member for Resources Portfolio

2. Purpose of report

2.1 To inform the Cabinet Member and Opposition Spokespersons of:

- The forecast revenue expenditure for the year compared with the cash limited budget.
- The forecast capital expenditure against the revised capital programme for the Resources portfolio.

3. Recommendations

3.1 The content of this report be noted.

4. Information Requested

4.1 Cash Limit 2017/18

	£000's
Net Requirement	22,491
Less;	
Capital Charges	2,786
Net Insurance Costs	131
FRS17	859
Employee Benefit Accruals	468
Controllable Cash Limit 2016/17	<u>18,247</u>

4.1	<u>Forecast Outturn 2017/18</u>		
		£000's	% of Budget
	Controllable Cash Limit 2017/18	18,247	
	Total Forecast Controllable Expenditure 2017/18	17,913	98.17%
	Variance - (Under)/Overspend	(334)	1.83%

4.2 Appendices

Analysis of this portfolio's variations from the revenue cash limit is attached at Appendix A.

Analysis of the portfolio's capital expenditure for 2017/18 is attached at Appendix B.

5. **Revenue Expenditure**

(Please read in conjunction with the attached Appendix A)

5.1 The provisional forecast outturn for the portfolio compared to the cash limit indicates a net underspend of £333,500.

5.2 Within the portfolio there are services whose budgets are deemed 'windfall' budgets by the City Council. These services are Spinnaker Tower, Rent Allowances, Rent Rebates, Land Charges and District Audit Fees (within Corporate Management). These 'windfall' budgets represent income and expenditure which is demand led and largely out of the control of budget managers. Consequently any under or overspending is absorbed corporately. The overall net underspend including windfall items is £349,800 i.e. 1.92%

5.3 Item 2 HR & Legal - underspend £44,400

This underspend arises mainly from the additional income being generated in HR and Internal Audit and vacant posts that are not yet filled.

5.4 Item 5 Grants & Support to the Voluntary Sector - underspend £29,500

This underspend arises from grants awarded to the Voluntary Sector being renegotiated in preparation for future saving requirements.

5.5 Item 6 Financial Services - underspend £185,800

This underspend is due to vacancies being held in order to prepare for future savings. The payroll service is also generating additional income as a result of managing the payroll for external organisations.

5.6 Item 7 Information Technology - overspend £45,500

The overspend within Information Technology is due to increased costs for the Microsoft Enterprise Agreement. There has also been a one-off server migration to assist with technical delivery.

5.7 Item 8 Procurement & PFI - £142,500

The underspend is due to a number of vacant posts within the PFI team waiting to be recruited. A new PFI Manager (John Neves) has recently been appointed.

6. Summary

6.1 The overall forecast outturn position on the portfolio is a net underspend of £333,500 representing 1.83% of the total cash limited budget. Within this net position there are various other less significant under and overspendings as shown in Appendix A.

6.2 Since 2013/14 portfolio underspends have been retained in a portfolio specific earmarked reserve. This reserve is to be used initially to cover future year end overspendings, budget pressures, contingent items and spend to save schemes. Once these instances have been satisfied, the reserve may be used for other developments or initiatives. The portfolio holder is responsible for approving any releases from the earmarked reserve in consultation with the Director of Finance and Information Services & S151 Officer.

6.3 To date the uncommitted balance on the reserve is £592,700

7. Capital Programme

(Please read in conjunction with the attached Appendix B)

7.1 The capital programme has been updated to reflect the impact of new schemes, further approved amendments, re-phasing of expenditure and the removal of completed schemes.

7.2	<u>Forecast Outturn 2017/18</u>	£000's	£000's
	Total Revised Budget 2017/18		6,397
	Actual Net Expenditure 1 Apr 2017 to 30 Jun 2017	760	
	Forecast Net Expenditure 1 Jul 2017 to 31 Mar 2018	<u>5,637</u>	
	Total Forecast Expenditure 2017/18	6,397	
	Forecast Variance - (Under) / Overspend		<u><u>(0)</u></u>

- 7.3 There have been no additions to the capital programme since the start of the financial year.
- 7.4 The forecast outturn for the portfolio capital programme compared to the approved budget is a net breakeven position.
- 7.5 No significant changes have occurred within the overall programme since the start of the financial year.

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 Signed: Director of Finance and Information services

Appendices:

- A Revenue Outturn Statement**
- B Capital Monitoring Statement**

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location
Service Budget monitoring files	CRS Accountancy team

FINANCIAL AND SERVICE PERFORMANCE MONTH ENDING JUNE 2017

PORTFOLIO		Resources	Finance Lead: Sue Page
BUDGET		18,246,500	
TOTAL CASH LIMIT		18,246,500	
CHIEF OFFICER		Various	
MONTH ENDED		June 2017	

Risk indicator	
Low	L
Medium	M
High	H

ITEM No.	BUDGET HEADING
1	Miscellaneous Expenses
2	HR and Legal
3	Transformation Workstream Investment
4	Customer & Community Services
5	Grants & Support to the Voluntary Sector
6	Financial Services
7	Information Technology
8	Procurement and PFI
9	AMS Design & Maintenance
10	Landlords Repairs & Maintenance
11	Spinnaker Tower
12	MMD Crane Rental
13	Administration Expenses
14	Housing Benefit - Rent Allowances
15	Housing Benefit - Rent Rebates
16	Local Taxation
17	Local Welfare Assistance Scheme
18	Benefits Administration
19	Land Charges
20	Democratic Representation & Management
21	Corporate Management
22	Portsmouth Civic Award
23	Lord Mayor
24	Lord Mayor's Events
25	Welfare Burials
26	Cemeteries
27	Coroners
28	Modern Records Service
TOTAL	

BUDGET PROFILE 2017/18				RISK INDICATOR
Total Budget	Forecast Year End Outturn	Variance vs. Total Budget		
£	£	£	%	
472,900	472,900	0	0.0%	L
2,132,000	2,087,600	(44,400)	(2.1%)	M
0	0	0	-	M
1,287,300	1,283,000	(4,300)	(0.3%)	L
578,300	548,800	(29,500)	(5.1%)	M
4,921,000	4,735,200	(185,800)	(3.8%)	L
3,877,800	3,923,300	45,500	1.2%	M
1,119,300	976,800	(142,500)	(12.7%)	L
(9,000)	(8,800)	200	2.2%	M
1,005,400	1,005,400	0	0.0%	M
(1,100,000)	(1,100,000)	0	0.0%	L
(385,400)	(385,400)	0	0.0%	M
5,000	5,000	0	0.0%	L
(725,200)	(725,200)	0	0.0%	M
(174,900)	(158,600)	16,300	9.3%	M
1,415,100	1,415,100	0	0.0%	L
30,000	30,000	0	0.0%	L
1,342,800	1,342,800	0	0.0%	M
(81,400)	(81,400)	0	0.0%	M
841,700	832,900	(8,800)	(1.0%)	L
667,700	671,400	3,700	0.6%	L
1,800	1,400	(400)	(22.2%)	L
106,700	109,300	2,600	2.4%	L
7,800	7,700	(100)	(1.3%)	L
18,600	32,600	14,000	75.3%	L
(27,100)	(27,100)	0	0.0%	L
837,700	837,700	0	0.0%	L
80,600	80,600	0	0.0%	L
TOTAL		(333,500)	(1.8%)	

Total Value of Remedial Action (from Analysis Below)	0
Forecast Outturn After Remedial Action	18,246,500
Variations Arising From Windfall Items	16,300
Forecast Transfers To Portfolio Specific Reserves	(349,800)
Forecast Outturn After Transfers (From)/To Portfolio Specific Reserves	17,896,700

	17,913,000	(333,500)	(1.8%)
	18,246,500	17,913,000	(333,500) (1.8%)
	16,300	(349,800)	
	17,896,700	17,913,000	16,300 0.1%

Note All figures included above exclude Capital Charges, Levies and Insurances
Income/underspends is shown in brackets and expenditure/overspends without brackets

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Item No.	Scheme	Source of Finance	Total Expenditure to 31-Mar-17	Approved Budget 2017/18	2017/18 Expenditure to 30th-June 17	Forecast Expenditure 2017/18	In Year Variance Overspending / (Savings)	Approved Estimate 2018/19	Total Approved Budget	Final Cost	Total Scheme Variance Overspending / (Savings)	Progress to Date/ Comments
			£	£	£	£	£	£	£	£	£	
1	Project Management	CorpRsv	-	44,900	-	44,900	-	-	44,900	44,900	-	General Provision to address any project management shortfall in resources which would inhibit the delivery of major projects. Specific allocations are subject to approval through the Corporate Projects board.
2	Landlords Maintenance	CorpRsv/OG(DCLG)CD	5,612,151	492,000	70,339	492,000	-	974,183	7,666,527	7,666,527	-	Funding allocated for urgent repairs based on the priority of need. Major schemes within the 2017/18 programme includes lighting upgrade, cooling tower replacement, heating replacement, ductwork cleaning and fire dampers
3	Landlords Maintenance Capital Contingency	CorpRsv / CRGG	-	411,000	-	411,000	-	-	411,000	411,000	-	Funding allocated for essential works critical to maintaining operational buildings. A report to commission prior to funds being released and to be allocated upon agreement of S151 Officer.
4	MMD - Capital Loans	UB / OG (DCLG)CD	5,804,000	30,000	-	30,000	-	-	5,994,000	5,994,000	-	Capital loans payable to MMD to finance capital expenditure requirements. Loans in 2017/18 will contribute to the purchase of folk lift trucks. (As per £1.5m expenditure profiled for 2017/18 - item 5)
5	Port Leased Plant and Equipment - MMD - Crane	UB	1,915,019	1,500,000	215,975	1,500,000	-	-	3,675,000	3,675,000	-	
6	Asset Management System	B / OG (DCLG)CD / UB	185,395	57,622	-	57,622	-	-	300,017	300,017	-	Development work to improve the new systems interface with financial reporting requirements is on-going.
11	IT Road Map	CorpRsv / OG(DCLG)CD /	783,702	500,000	-	500,000	-	-	1,541,370	1,541,370	-	Rolling programme of IT infrastructure renewal. Major schemes include replacement storage area network, software upgrades and improved back up systems. Currently looking at other storage options including use of Cloud based storage.
14	Guildhall Capital Works	CorpRsv/OG(DCLG)CD	1,399,093	-	6,829	-	-	-	1,702,240	1,702,240	-	Significant capital works to enhance the Guildhall funded via release of funds from contingency and revenue contributions from the Planning, Regeneration and Economic Development portfolio. £365,000 RCCO to Guildhall Capital works (£312,400 to Guildhall capital works and £50k to Guildhall Council Chamber) this will be reflected in the capital refresh.
17	Working Anywhere	CorpRsv/CP(DCLG)DFG	913,343	-	240	-	-	-	978,000	978,000	-	This scheme commenced in 2014/15 to equip the council with a suitable ICT infrastructure that will facilitate flexible working. A further allocation from Corporate reserves of £50k was made to facilitate integration of the Coroners Office into the Civic Offices and broader ICT infrastructure. Currently now in the design phase of the Direct Access Project.
18	Commercial Letting of Brunel Wing	CorpRsv RCCO OG(DCLG)CD	494,654 40,000 326,286	-	9,984	-	-	-	328,168 80,000 326,286	504,638 40,000 326,286	176,470 (40,000) -	Creation of an autonomous Brunel wing suitable for commercial letting. The scheme includes core 5 lift upgrade, infrastructure, door access systems, furniture and the relocation of staff. The overspend on Brunel Wing is largely due to unexpected costs of the door entry system falling on to this scheme.
Sub Total :			860,940	-	9,984	-	-	-	734,454	870,924	136,470	
20	PSN CoCo Compliance	CorpRsv/OG(DCLG)CD/ITI	135,902	92,553	-	92,553	-	-	245,000	245,000	-	Scheme to comply with the Public Sector Network (PSN) authority requirements for authorities that connect to secure government systems. Currently evaluating a Security Information Event Management (SIEM) application and will undertake a 3 month trial.
23	Refurbishment of Data Centre Accommodation	CorpRsv / OG(DCLG)CD	581,543	-	6,488	-	-	-	710,000	710,000	-	Works to improve accommodation space for operatives of the new IT Data centre (item 8) and to create a usable space for staff as part of the on-going accommodation review. Remaining budget to cover retention and finishing works.
25	Guildhall Internal Works	CorpRsv	-	-	-	-	-	-	80,000	80,000	-	Improvements to internal operational areas utilised by Portsmouth City Council. Funded via a revenue contribution from the Planning Regeneration and Economic Development revenue budget. Detailed scheme objectives are partly dependant on the outcome of the 'renaissance' study currently being undertaken by the Guildhall Cultural Trust. This is currently forecast to be spent in 2018/19.
27	Server and Database Upgrades	CorpRsv	135,532	150,000	-	150,000	-	0	200,000	200,000	-	Upgrade to server and database software to ensure ongoing support from suppliers. This is a requirement to maintain Public Service Network (PSN) security accreditation. Plan to look at current configuration inline with our IT strategy and look at opportunities to move to the Cloud.
28	BI Hardware & Implementation	CorpRsv	367,550	269,800	24,000	269,800	-	114,000	850,000	850,000	-	Project fully tested in UAT on the new EBS hardware and is now migrating over into Production on the new EBS hardware. Roll out to professional users commences this month. Roll out to Managers planned for Winter 2018
29	EBS Hardware Configuration	OR	236,313	50,000	1,875	50,000	-	0	280,800	280,800	-	EBS went live on the new hardware at the beginning of Sept. EBS is now more resilient as it is on the new kit. All EBS users are now on the new kit too. Benefit realisation and lessons learnt are now being followed up and then the project can be closed.
30	Web Phase 2 / Chanel Shift	CorpRsv / RCCO	494,107	90,000	14,042	90,000	-	0	742,900	742,900	-	Scheme will significantly improve the Councils customer contact arrangement. Focusing on development of web presence to enable more online self-serve functionality to reduce demand for phone or face to face contact.

Item No.	Scheme	Source of Finance	Total Expenditure to 31-Mar-17	Approved Budget 2017/18	2017/18 Expenditure to 30th-June 17	Forecast Expenditure 2017/18	In Year Variance Overspending / (Savings)	Approved Estimate 2018/19	Total Approved Budget	Final Cost	Total Scheme Variance Overspending / (Savings)	Progress to Date/ Comments
			£	£	£	£	£	£	£	£	£	
31	Utilities Management 2015/16	UB / CMR	1,016,489	-	-	-	-	0	1,106,000	1,106,000	-	Engineering works to improve utility / energy management, Includes combined heat and power, LED lighting, insulation and boiler replacements. The final programme of works will be agreed with the Cabinet Members for Resources.
32	Utilities Management 2016/17	UBS	160,430	-	40,569	-	-	0	250,000	250,000	-	Engineering works to improve utility / energy management, Includes combined heat and power, LED lighting, insulation and boiler replacements. The final programme of works will be agreed with the Cabinet Members for Resources.
		CROC	-	350,000	-	350,000	-	0	983,000	983,000	-	
Sub Total :			160,430	350,000	40,569	350,000	-	-	1,233,000	1,233,000	-	
33	Photovoltaic Cell Investment Fund	UB	1,092,248	-	358,674	-	-	0	1,950,000	1,950,000	-	Investment in photovoltaic cells across the Council's commercial property portfolio to increase income from 'feed in' and 'export' electricity tariffs.
34	Council Chamber Modernisation	RCCO	0	150,000	11,490	150,000	-	0	150,000	150,000	-	Council Chamber Modernisation. Total scheme value is £235. This is part funded from Guildhall Capital Works Budget ZRJ873 £50k and IT £35k (from Resources Portfolio Reserves as per Sue Page). Budget will be reflected on the capital refresh.
35	Utilities and Energy Management	UB	0	515,550	0	515,550	-	515,550	1,031,100	1,031,100	-	Utilities Management 2017/18
36	Investment in Solar PV Cells	UB	0	1,433,333	0	1,433,333	-	1,433,333	4,299,999	4,299,999	-	Investment in PV Cells 2017/18
37	Landlord's Maintenance - Isambard Brunel Car Park Lift Refurb	PARK	0	240,000	0	240,000	-	0	240,000	240,000	-	To be removed from Resources capital programme as part of the capital refresh and will be added to the Traffic and Transport Capital Programme.
Ongoing Schemes Total			21,693,756	6,376,758	760,025	6,376,758	-	3,037,066	37,380,676	37,517,146	136,470	
Completed Schemes Total			8,867,777	19,766	-	19,766	-	-	3,643,761	3,643,761	-	
GRAND TOTAL			30,561,533	6,396,524	760,025	6,396,524	-	3,037,066	45,270,815	45,407,285	136,430	